

# Grant Agreement

between

and

Both parties agree that the following documents:

- Mobility Agreement
- Certificate of Attendance

are an integral part of this contract.

## Details of Beneficiary<sup>1</sup>

Home institution: \_\_\_\_\_

City, country: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date of birth (dd/mm/yyyy): \_\_\_\_\_

Gender:                      M               F               Other               No indication

## Details of mobility period

Host institution: \_\_\_\_\_

City, country: \_\_\_\_\_

Prospective start of stay – not including the outward journey – (dd/mm/yyyy): \_\_\_\_\_

Prospective end of stay – not including the homeward journey – (dd/mm/yyyy): \_\_\_\_\_

Number of travel days, not including training days: \_\_\_\_\_

<sup>1</sup> This document uses gender-neutral language.

The mobility will be financed with funds provided by the Swiss Confederation represented by the State Secretariat for Education, Research and Innovation (SERI) and the Swiss national agency Movetia via the Swiss institution in charge of the mobility in the amount of **CHF** \_\_\_\_\_.

The exact amount depends on the actual duration of the mobility (training days and travel days)<sup>2</sup>, substantiated in the **Certificate of Attendance**. Travel costs will be reimbursed on the basis of real costs (up to CHF 500/mobility in Europe or CHF 1'300/worldwide mobility). (Option: Travel costs will be reimbursed on the basis of kilometres travelled as calculated by the distance calculator).

The Beneficiary undertakes to:

- use this funding to cover the costs of travel, accommodation and meals incurred within the framework of the planned mobility;
- agree the training programme (**Mobility Agreement**) with the Swiss institution responsible for the mobility before the start of the stay.
- return all or part of the grant if he/she does not carry out the stay abroad, return early or if she/he breaches the obligations stated in this declaration.

The Beneficiary notes that the Swiss institution will process his/her personal data and the data generated during the stay abroad for mobility purposes. The Beneficiary gives his/her consent for the institutions to exchange these data where necessary. In addition, he/she acknowledges that the Swiss institution is required to forward the aforementioned data to the Swiss National Agency Movetia, to ensure proper implementation of the Swiss-European Mobility Programme SEMP. Movetia is mandated by the Swiss government to implement the SEMP.

Place, date: \_\_\_\_\_ , \_\_\_\_\_

Signature of Beneficiary: \_\_\_\_\_

<sup>2</sup> For information on the grant amounts, please see the document "Grants for Outgoing and Incoming Mobility" at [movetia.ch](http://movetia.ch).